



## Training Notice

Title: *Management and Safety Committee Regulatory Workshop*

Subject: The course is designed to provide middle and/or upper management with the ability to better understand their regulatory responsibilities and the rights of their employees.

Topics: See attached Talking Points and description

Who Should Attend: Management or anyone who has regulatory responsibilities.

Handouts/Reference: To be provided at training.

Date: June 12, 2007

Time: 1:00 pm to 5:00 pm

Registration Starts: 12:45 pm

Location: Silliman Center, 6800 Mowry Avenue, Newark, CA

Cost: Free to ABAG PLAN Members.  
Others billed \$50 based on attendance.

Includes: Light Refreshments (coffee, water, crackers)

To Register: go to [www.abag.ca.gov/plan/training.html](http://www.abag.ca.gov/plan/training.html)

Contact for more information: Carol Taylor, (510) 464-7962 or [carolj@abag.ca.gov](mailto:carolj@abag.ca.gov)

## MANAGEMENT / SAFETY COMMITTEE REGULATORY WORKSHOP

**Scope:** This HALF DAY workshop is designed to provide middle and/or upper management with the ability to better understand their regulatory responsibilities and the rights of their employees. This workshop will also help them conduct accident investigations and determine corrective action(s), detail the reporting and recording requirements, provide a basic understanding of the various environmental health and safety requirements and their enforcement agencies, and provide an overview of new multi-employer responsibility laws.

### **I. Agencies That May Have Jurisdiction over a Public Entity**

- Cal/OSHA /Fed/OSHA
- Cal/EPA-- Department of Toxic Substances Control
- Certified Unified Program Agency (CUPA)
- Local Fire Department Inspections
- Bay Area Air Quality Management District
- State and Regional Water Quality Control Boards
- Local Water Pollution Control Facility (aka Publicly Owned Treatment Works, POTW)
- Department of Fish and Game

### **II Regulatory Compliance**

#### **A. Cal OSHA –**

- a. What generates a visit
- b. What is most frequently cited at public agencies
- c. What is typically required
  - Injury & Illness Prevention Program (8 CCR 3203)  
✓ **Typical management roles and responsibilities**
  - Hazcom (29 CFR 1910.1200 & 8 CCR 5194)
  - Chemical Hygiene Plan
  - Respiratory Protection (29 CFR 1910.94/134 & 8 CCR § 5144)
  - Hearing Conservation (29 CFR 1910.95 & 8 CCR § 5097)
  - Lockout/Tag out (29 CFR 1910.147 & 8 CCR § 3314 & 2320.4-2320.5)
  - Forklift Certification (8 CCR § 3664 et. seq.)
  - Personal Protective Equipment (PPE) (29 CFR 1910.32 & 8 CCR § 3380.)
  - Confined Space Entry (29 CFR 1910.146 & 8 CCR § 5156-5158)
  - Fall Protection (29 CFR 1910.66 & 29 CFR 1926.500-503 & 8 CCR § 3210-3215)
  - Emergency egress (California Fire Code)

- Bloodborne Pathogens (29 CFR 1910.1030 & 8 CCR 5193.)
- Emergency Action Plans (8 CCR 3220)
- Ergonomics (8 CCR 5110)
- Lane Closure (CSO, Chapt. 4 1599)

**B. Environmental Protection – what, when, why, who, how often**

- Hazardous Materials Business Plan (HMBP trigger) vs. HazCom
- Storm water Pollution Prevention Plan (SWPPP)
- Hazardous Waste Disposal
- Air Permits (BAAQMD)
- California Fire Code
- Underground and aboveground storage tanks

**C. Training Requirements & Frequencies (safety training matrix)**

**III AB1127**

- Penalties Directly Affecting Managers, Officers of a Business or Public Entity
- Extended time to file discrimination complaints
- Admissibility of evidence
- Scope of “employee representative”
- Burden of proof of employer’s knowledge of violative conditions
- Removal of exemption from penalties for public entities
- **Multi-Employer Worksite Liability & Examples**
  - ✓ What if’s

**IV. Accident/ Incident Investigation, Reporting and OSHA Recordability**

- Definitions
  - ✓ Recordable & Reportable (near miss?)
- Regulatory Requirements
  - ✓ Reporting “Serious Injuries” to Cal OSHA now within 8 hours
  - ✓ Filling Out the Forms: Accident Investigation Report; DWC-1; 5020; OSHA 300 Log
- Recording Facts
- Interviewing
- Accident Analysis
- Writing the Report
- **Determining Appropriate Corrective Actions**

**Questions**